



Honda Logistics India Pvt. Ltd.

CIN : U34300DL2005PTC136703
SPL-1(E) Suppliers Park, Tapukara Industrial Area,
Tehsil Tijara, District Alwar - 301707 (Raj.) INDIA.
Tel : +91-7414011882-85
E-mail : hondalogistics@hind.co.in



Dated: 05-Feb-2021

Mr. Abhishek Todariya
S/O Dheerendra Todariya
College Road, Ward No 4
Narendra Nagar, Tehri Garhwal
Uttarakhand
Pin - 249175
Mobile: 8410298196

Sub: Letter of Intent

Dear Mr. Abhishek,

With reference to your application dated (NIL) and subsequent interview you had with us, we are pleased to offer you the position of "**Executive - Logistics**" for **Tapukara** location on terms and conditions as mutually discussed and agreed to during the interview.

You are requested to join on or before **22-Feb-2021**, while coming to join, please bring the following document's photocopies and original as well so as to enable us to verify and complete our records.

1. 10th onwards certificates along with other educational testimonials, ID & Add. Proof.
2. Recent color photographs (PP size 5 nos.) / Cancel Cheque (ICICI or HDFC).
3. All previous employment / relieving certificates as mentioned in your resume
4. Last salary slip or any other document supporting your last drawn salary
5. Experience / Relieving Certificate from your last employer.
6. All investment proof and Rent receipts for Tax declaration.

The formal appointment letter will be issued to you only after submission of the above-mentioned documents in an acceptable form. Please note that in case you do not join by **22-Feb-2021**, this offer stands withdrawn. As a token of your acceptance of this offer, please sign the duplicate copy of this letter and return the same to us.

"Further, this offer is subject to your being medically fit at the time of joining. Post your medical check-up on your joining day, if found medically unfit, in that case your offer will stand withdrawn."

We welcome you to The Honda family and look forward to you having a long and fruitful association with the Company.

Yours faithfully,

For **Honda Logistics India Pvt. Ltd.**

(Authorized Signatory)