

A&F/PER/2021-22/

16 February 2022

To,  
Mr. Barnik Mondal,  
Library Road, Balitikuri, Kalitala,  
Howrah – 711113.

Dear Mr. Barnik Mondal,

With reference to your discussion with Mr. Surendra Pimparkhedkar, Senior Fellow & Head (CRP) and subsequent email communication, we are pleased to inform you that you have been appointed as 'Research Associate' in WISE w.e.f. your actual date of joining at place & duty as communicated by WISE on following terms and conditions: -

1. Your total annual CTC would be Rs. 2,64,000.00 (Rupees Two lakhs Sixty Four thousand only) initially, you will be on probation for a period of one year and will be confirmed on satisfactory completion of the probation period.
2. You will be currently posted at office of Bihar Electricity Regulatory Commission, Patana, Bihar. However, you may be posted for duty anywhere in India, if the need arises.
3. Whatever other benefits due to the employees of WISE as per its Rules and Regulations will be applicable to you also.
4. The cost to the Institute has been bifurcated into Basic, Pay, House Rent Allowance, Conveyance Allowance, Medical Allowance, Leave Travel Allowance, Educational Allowance and Employer's Contribution to Provident Fund and limited period project allowance. Statutory deductions as applicable will be deducted from the above said salary.
5. You shall keep us informed of any change of your residential address or civic status.
6. Your services may be utilized in any of the offices or branches or any location in India and for this purpose you are liable to be transferred for duty anywhere in the existing branches/ establishment and also to new branches/establishment that may be started at a later date.
7. If either party wants to terminate the employment, it can be done by giving two months' notice or two months basic pay in lieu thereof.
8. You shall be expected to discharge your duties diligently and honestly and that you shall not disclose any information of interest to outsiders or WISE's competitors.
9. Without the written consent of the organization, you shall not engage yourself or be interested or concerned in any business or activity of any kind whether directly or indirectly with any other outside organization, individual etc.
10. If case you are found absent, without proper authorization up-to 15 days continuously including holidays, if any, your services will be terminated automatically or the management may take suitable action treating such absence as major offence.

With Best Wishes



Yours sincerely

  
G M Pillai

Director General