

To,  
**UPES Centre for Continuing Education**  
Deharadun – 248 007  
Uttrakhand

Dt.30<sup>th</sup> December 2023

**Subject : Understanding Letter**  
**Admission for Course : MBA in Oil & Gas**

**Kind Att: Kawaljeet. Kaur**  
[Kawaljeet.kaur@upes.ac.in](mailto:Kawaljeet.kaur@upes.ac.in) / +91 95608 16468

Dear Madam,

Thanks for your support for sharing the information regarding 2year Online MBA program in Oil & Gas. I want to apply for course Academic year starting from January 2024. I have gone through eligibility criteria and I find myself eligible but requested document like SSLC Board Exam - 10<sup>th</sup> Market sheet (57%) from NDMS School, Hospet, PUC Board Exam, Bangalore (12<sup>th</sup> Markes sheet (57%) from RLS Science Collage, Belgaum, B.E Degree in Mechanical Engineering (1<sup>st</sup> class - 68%) are in my home town and I am living in other city with family for professional career. I assure you to submit all these documents within 6months (before May 2024) to UPES otherwise my candidature may be cancelled. Also, I understand that fee will be non-refunded if document not submitted.

Fow now I enclosed herewith B.E Degree in Mechanical from University of Karnataka Dharwad, complete from Engineering from K.L.E College of Engineering and Technology, Belgaum, Karnataka in Academic Year 1999. Also Enclosed herewith AADHAR card for address.

Please process with admission and let me know further process.

Thanking you and Best Regards



**Praveen C Patil**

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Contact:+91-9819106905 (Phone, SMS, WhatsApp)

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