

Appointment / Offer Letter

Joining Date: 15.11.2023

MR. Abhishek Kumar

Add.- Vill- Delho, Post- Kajrahan Madhuan, East Champaran, Bihar

Mobile No.: 9818665977.

Sub: Offer for the position of Sr. Inspection Engineer.

Dear MR. Abhishek Kumar (MDPE Work)

This has reference to your application and subsequent interview with us, Management is pleased to offer you as **Sr. Inspection Engineer** reporting to Project Manager in our organization on the following terms & conditions:

Category: Contract (02 Years)
Designation : Sr. Inspection Engineer (CGD Projects-Think Gas – Bhopal GA, Madhya Pradesh)
Validity : 30 days from the issuance

As of **MR. Abhishek Kumar** the Sr. Inspection Engineer shall also perform the task of an Inspection Engineer as per the scope of Inspection prescribed in writing by the Principal, for different materials at Client / Vendor Location.

1. You will be posted at Think Gas CGD Project – **Bhopal GA** Site Through Ahmedabad (Head Office)., however, the management may transfer your services in any other Location / Section / Department / Division / Sister Concern whether in existence or may come into existence hereinafter either at the place of posting or any other place where the management may establish / open its office later on, anywhere in India, as it may consider necessary in its sole discretion from time to time, without detriment to our status or emoluments.
2. You will be responsible for the safe custody of records, apparatus and other articles or tools entrusted to you from time to time.
In case of any damage or loss caused due to your negligence or carelessness, you will have to reimburse the same and the management will have the right to make deduction from your salary to the extent of the damages so caused.
3. You shall be on probation for a period of 1 month from the date of joining duty, but, if the management is not satisfied with your work and conduct, your services shall be liable to termination without notice at any time, during or at the end of your probationary period. This probationary period shall be liable to such extension(s) as the Management may deem fit in the sole discretion and unless an order in writing confirming you is given, you shall not be deemed to have been made regular/ permanent.
4. The Employees must follow all the rules and regulation, Ethics, Liability, Confidentiality, Conflicts of interest and impartiality, independence etc. In case of any complain, Management may terminate your services with immediate effect without settlement of any kind of Payment and such remuneration.
5. The validity of the contract with respect to Client THINK Gas and Its terms. The Employment may be accept and reject by the THINK Gas's officials.
6. Employee must have to wear all time on site with the basic PPE (Safety Helmet/Reflector Jacket/Safety Shoes etc.), Proper dress (Sky Blue Shirt-Self own), Identity Card provide by Office. If any violation accrue may lead to penalty decided by Project Manager/Client.
7. Working Hour at site will be 9:00 AM to 7:00 PM. Working on Week off and Holiday certified by Think Gas EIC will be consider as overtime. Overtime rate will be Rs. 80.00 (Per Hours).

- The Employee need to give Min 30 days' notice before leaving the position of leaving the Job, or the employee must pay 30 days' notice period amount/GLIS defined Amount if Employee does not follow the Notice period. No Full and Final Settlement will be done in case of Overlook of the Notice period terms and conditions. Any violation in terms and condition or HR policy of company may lead to Penalty or Termination without payment.

Remuneration:

Remuneration: Rs.33,000/- per month (Including All – Food + Accommodation + Travel Conveyance)

**** (Deduction will be as per Govt. rules and regulation)**

Note:

- Submit your signed offer letter within 10 days of issue. This offer will be not be consider after 10 days if signed copy not submitted.
- You have to submit all the legal documents required and ask by the Project Coordinator / Project manager.

Issued By,



Head HR & Admin

I Accept the Above Mentioned Employment Offer and Acknowledge Receiving a copy of the same.

Signature:

Name:

Date: