

BMM/IMS/FM/-/HR/2-5/393

June 26, 2023

Mr. Pradeep Kumar
House No 336, Ward No 3,
Sanjay Nagar, Rudrapur,
Uttrakhand

Dear Mr. Pradeep Kumar

Sub: Offer of Appointment as Assistant Manager – Purchase

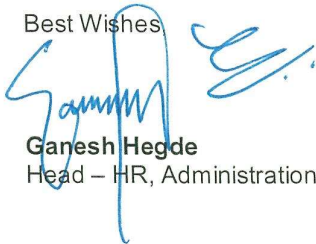
We are pleased to invite you to join BMM family.

This has reference to your application and discussion you had with us, we are pleased to offer you the position Of “Assistant Manager” in Purchase Danapur Location, on the following terms and conditions:

- 1) You shall join us on or before **Aug 07, 2023** failing which offer will be deemed void
- 2) As agreed during your interview discussion with us, your annual CTC compensation has been explained in Annexure-I.
- 3) Your appointment will be valid subject to your being medically fit by the Plant Doctor.
- 4) Background Verification / Reference checks will be carried out as per company policy.
- 5) This offer is made on the basis of details and documents submitted by you during discussion. During the course of employment or before joining us, management reserves the right to withdraw the offer, if any details / documents submitted by you are found it to be false.
- 6) Please bring the following original certificates and photo copies for verification at the time of joining.
 - a. All Educational Qualification Certificates.
 - b. Experience Certificates & Relieving Letters from all the previous companies (If Applicable)
 - c. Earnings & Deduction details of your previous organization (If Applicable)
 - d. Latest Pay-Slip / Increment Letter / Form- 16 / (If Applicable).
 - e. Seven Pass Port Size Photos (White Background) and One Stamp Size (Individual) photo.
 - f. Two Individual Passport Size photos of your family members (Father, Mother, Spouse & Children).
 - g. Identity Proof, Address Proof, Aadhar Card and Pan Card.
 - h. Mandatory Aadhar Card / Voter ID (Father, Mother, Spouse & Children)
 - i. Medical Certificate (Blood Group, R.H factor)

Please accept our hearty congratulations and affix your signature on the copy of this offer letter as a token of your acceptance.

Best Wishes



Ganesh Hegde
Head – HR, Administration, PR & Security

I hereby accept & abide by the Terms & Conditions of this Offer of Appointment

Pradeep Kumar

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ISO 9001 : 2015



ISO 14001 : 2015



ISO 45001 : 2018