

E-mail :- cgmte@mahadiscom.in

Fax No. :- 022 -26580642

Phone No. 022-26472131

Maharashtra State Electricity Distribution Co.Ltd.,
"Prakashgad", 4th floor,
Station Road, Bandra (E),
Mumbai - 400 051.

No.: -HR/T.E/AE (Dist.) Trainee/Merit No. 169/Kalyan/ 593

Date:- 6/1/16

BY Hand Delivery

Appointment Offer/ Letter

To,

Shri. ROSHAN SHANTARAM DESALE,(OBC/OPEN)

Camp at office of the **Chief Engineer,**

MSEDCL, Kalyan Zone,

Kalyan

Sub:- Appointment to the post of **Assistant Engineer (Dist.) "Trainee"** in the pay scale of **Rs. 19110-840-23310-885-46320** under direct recruitment.

Ref:- 1) Advt. No. 3/2015

2) Select List No 169

3) HRD/RC/Adv.3-2015/2015/42229 Dtd:- 19/12/2015

Dear Candidate,

With reference to the above, on the recommendations of the Competent Selection Committee and in pursuance of the approval accorded by the Competent Authority, you are hereby appointed as a **Assistant Engineer (Dist.) "Trainee"** on purely temporary basis. You are placed on probation for the period of One year, during which you have to undergo six weeks Induction level Theoretical Training at Training & Safety Department, Eklahare, M.S.E.D.C.L., Nashik Road & on the job practical training for six weeks. You will have to undergo the orientation training as per schedule given on web-site and induction training subsequently. Terms & Conditions of Appointment order are as follows.

Terms and Conditions:

1. You will draw basic pay of **Rs.19110/-** p.mt. in the pay scale of **Rs. 19110-840-23310-885-46320/-** from the date you report for duty.
2. In addition to the pay, you will be eligible for such allowances as may be admissible under the Company's existing Rules and Regulations and as may be amended from time to time.
3. Your services are transferable anywhere in the State of Maharashtra as per the need of the Company.

4. Your appointment to the post of **Assistant Engineer (Dist.) "Trainee"** is on purely temporary basis. Your services are liable for termination by giving notice of one month in writing on either side.
5. If you are belonging to any of the Backward Class category, you will have to submit Caste Validity Certificate issued by the Appropriate Competent Authority at the time of joining. In case your caste certificate is not yet validated then you will have to submit the requisite documents as per list given on web site for referring the case to relevant Caste Scrutiny Committee. You will have also to submit any other documents as may be called by the Caste Scrutiny Committee, failing which your appointment is liable to be cancelled.
6. Candidates belonging to VJ-(A), NT-(B), NT-(C), NT-(D), SBC & OBC and if candidates selected after availing Horizontal Reservation need to produce latest "Non Creamy Layer Certificate" of the Appropriate Competent Authority in the prescribed form at the time of joining. Also if you are claiming horizontal reservation under various categories viz Women, Meritorious sports person, person with Disability, Apprenticeship, Ex. Serviceman, PAP, Earth Quake Affected person etc. needs to produce relevant certificates issued by appropriate Competent authorities for candidates selected against meritorious sports person quota, have to submit the certificate from Dy. Director Sports, Pune certifying that the candidate is eligible to be appointed under Sportsman quota as per rules.
7. If you desire to resign your post during the period of probation, you shall have to give notice of one month or pay salary in lieu thereof. If the resignation is submitted while on leave or while absenting from duty the notice period shall be counted from the date you report for duties after expiry of the leave/absence.
8. You will have to produce a physical fitness certificate from the Civil Surgeon of concerned District and 'X' Ray report of chest which is compulsory. The cost of medical examination shall be borne by you. If you are found unfit, your appointment shall be cancelled.
9. The prescribed application form along with attestation form is attached herewith. You will have to submit the same duly filled with yours signature together with two passport size photographs to the office, where you have been asked to report for duty. Your continuance in the Company's services will depend on satisfactory report of the character and antecedents given by the Police Authority within 3 months from the date of reporting in Company. If the said report is found to be adverse, your services will be terminated immediately by giving a notice as per Company's rules. Similarly, if you have furnished any particulars/information which are false or if you have suppressed material information, you shall be liable to be dismissed from services as per rules.
10. You are required to submit the "Declaration of Small Family" as required under Maharashtra Civil Services (Declaration of Small Family) Rules, 2005. (Self Declaration. Format enclosed)
11. Immediately after reporting for duty, you will have to take an Oath of Allegiance to the Republic of India.
12. You will not be entitled to any travelling allowance for joining the services under this appointment order. Further, if you are employed you will have to submit resignation acceptance, relieving letter from the services of the employer at the time of joining.

13. You will have to pass the departmental Marathi Language Examination within three years from the date of joining in the Company as provided under the GSO 117 dtd. 30.03.62 and read with MSEDCL Employees' Service Regulations-2005 as amended from time to time failing which your increment shall be withheld unless exempted from passing the same as per the rules.
14. You shall be governed by the Company's following Regulations (in regard to the services conditions) which are in existence or as would be amended from time to time.
- MSEDCL Classification & Recruitment Regulations-2005.
 - MSEDCL Employees' Seniority Regulations-2005.
 - MSEDCL Employees' Service Regulations-2005.
(which include conduct and discipline etc.)
 - Contributory Provident Funds Regulations.
 - Gratuity Act.
 - Any other Rules and Regulations prescribed by the Company,
(as they exist at present and as may be amended from time to time)
15. For conditions of services which are not specifically mentioned in this order, you will be governed by such rules and regulations, as are applicable to other employees of the Company.
16. No application for alteration of Date of Birth recorded in the service book will be entertained after a period of one year from the date of entry in service.
17. You will have to execute a surety bond of Rs. 75,000/- (Seventy Five Thousand Only) with two sureties (as per enclosed format) on stamp paper of Rs. 200/- at the time of joining.
18. You will have to produce all the original certificates together with two sets of attested copies of all the certificates regarding your Educational qualifications, Mark sheets, school/college leaving certificate, Non Creamy Layer Certificate, Caste Validity Certificate, date of birth, service particular and relief order from your present employer if you are employed, (wherever applicable), for verification at the place of your posting. If you fail to submit the required documents at the time of joining failing which your appointment order shall be treated as cancelled.
19. Your employment in the Company shall be treated as fresh for all the purposes and the Company will not bear any sort of administrative or financial liability of your previous employer. If you are in Government service, you will not get any claim or benefit for your past service in the Government and you will have to resign from Government services and Government will have to accept the resignation before joining Company's services as a fresh entrant.
20. If you are willing to accept the appointment on the aforesaid terms and conditions, you should report for duty at **Chief Engineer (Dist.) M.S.E.D.C.L, Kalyan Zone, Office** on or before **date: 04/02/2016** In case you fail to report for duty within the specified time, this letter of appointment shall be treated as cancelled without any further intimation.

Yours Faithfully,


(Sau. P. R. Chavan)

Chief General Manager (T/E)

- Encl:** 1) Application Form.
2) Attestation Form.
3) Specimen of Bond.
4) Declaration of Small Family.

Copy submitted with respect to:

1. The Executive Director (HR) M.S.E.D.C.L., Corporate Office, Mumbai.

Copy f.w.cs. to :-

1. The Chief General Manager (HR) M.S.E.D.C.L., Corporate Office, Mumbai.
2. The Chief Engineer, M.S.E.D.C.L., **Kalyan Zone.**

He is requested that the above candidates may be allowed to report for duty as **Assistant Engineer (Dist.) Trainee** only after he/she produces the physical fitness certificate from Competent Medical Authority along with 'X' Ray report and also the attestation form and prescribed application form duly filled in along with the Declaration of Small Family and certificates in support of availing the horizontal reservation. Similarly, his/her original certificates such as educational qualification, date of birth, experience etc., and relief order from his/her present employer may be got verified invariably if found correct as notified in advertisement before allowing him/her to join & joining details should be forwarded to the Chief General Manager (T/E) Corporate Office, Mumbai for record.

3. The Chief General Manager (Training & Safety) Eklahare , M.S.E.D.C.L., Nashik Road.