



**ऊर्जा दक्षता ब्यूरो**  
(भारत सरकार, विद्युत मंत्रालय)  
**BUREAU OF ENERGY EFFICIENCY**  
(Government of India, Ministry of Power)

No. ADMN-13011/30/2023-BEE / 111 8



**Subject: Engagement of Shri Biswajit Pattnaik on contract basis as Project Engineer.**

Approval of Competent Authority is hereby conveyed to engage Shri Biswajit Pattnaik as Project Engineer in the Bureau of Energy Efficiency (BEE) on fixed term contract basis on the following terms & conditions:

1. The engagement is on fixed term contract basis for a period of one year with effect from 15.05.2023 on a lump sum payment of Rs. 60,000/- (Rupees Sixty Thousand only) per month as per following details:

Fixed Pay	-	44,500/-
Allowance		
House Rent Allowance	-	11,000/-
Transport Allowance	-	4,500/-
Total:	-	60,000/-

In addition to above, the statutory contribution of employer's share towards EPF shall be paid. You will be eligible for reimbursement of an amount not exceeding Rs. 6,000/- per annum towards Health and Accidental Insurance on production of proof of medical policy having been taken by you. BEE will have no other liability, except above.

2. After completion of one year period, further extension can be granted on yearly basis for a maximum period of 03 years, depending on the requirements of the project and entirely on the basis of KPI based performance assessment primarily done by the respective controlling officers.
3. The contract can be terminated by either side by giving a notice of one month in writing. However, in case, your conduct / performance is found to be unsatisfactory, the Competent Authority may terminate the contract by giving one month notice pay in lieu of the notice.
4. You may be called upon to attend office on holidays / Sundays or beyond office hours in the interest of office work.
5. You will be granted leave as per the leave rules of contractual employees of BEE as admissible. TA/DA on tour shall be given as admissible to the employees of BEE, at your level.
6. Though the Bureau is located in Delhi, you are required to work mainly in Delhi only. However, you are liable to be posted anywhere in India as per the functional requirements of BEE.
7. Since the engagement is on fixed term contract basis, you cannot claim any regularization or any appointment in BEE after expiry/termination of the contract.

स्वहित एवं राष्ट्रहित में ऊर्जा बचाएँ Save Energy for Benefit of self and Nation

8. You are required to maintain absolute integrity towards the work and other activities of the Bureau and also maintain proper conduct as per the provisions of CCS (Conduct) Rules, 1964 of the Govt. of India as applicable to BEE.
9. You shall be provided ICT tools in the office to perform assigned duties in the form of personal computer, computer accessories, phone, internet connection, etc. However, it is expected that you will use your personal communication devices such as mobile phone, laptop etc., for effective discharge of duties, if so required.
10. Punctuality is the essence of this contract. You are therefore expected to maintain punctuality in performing office duty and other assignments.
11. In case you are deputed for any foreign training of more than two days duration, you would be required to execute an Undertaking to serve BEE for a period of one year after returning from the same or in the event you wish to resign prior to completion of one year, you shall repay one month salary plus the entire cost of such training, else you would not be issued experience certificate.
12. In case you resign from the Bureau, your relieving will be governed by the condition of your not holding or accepting appointment from any organization with which you have had official dealings while working with BEE for a period of last one year, else you would not be issued experience certificate. However, if the employment taken up is in public interest then the condition can be relaxed by the competent authority.
13. Any part of this contract may be amended by mutual agreement of both the parties.

  
(Milind B Deore)  
Secretary

✓ Shri Biswajit Pattnaik  
Ramakrushna Nagar,  
3rd Lane Lochapada,  
Odisha (OD), Berhampur 760001  
Mob. No. 8093404037

मिलिंद देवरे/MILIND DEORE  
सचिव/Secretary  
ऊर्जा दक्षता ब्यूरो  
Bureau of Energy Efficiency  
भारत सरकार/Govt. of India  
विद्युत मंत्रालय/Ministry of Power  
नई दिल्ली/New Delhi-110066

Copy to:

- i. F&AO
- ii. Manager (Admn)
- iii. Personal file





ऊर्जा दक्षता ब्यूरो  
(भारत सरकार, विद्युत मंत्रालय)  
**BUREAU OF ENERGY EFFICIENCY**  
(Government of India, Ministry of Power)



F.No.02/35/Extn.-PEs/Admn-2017(Vol. II)/1609

Dated the 11<sup>th</sup> June, 2024

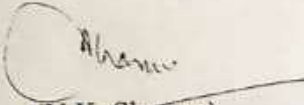
**OFFICE ORDER**

In partial modification of earlier Office Order dated 04.06.2024, approval of Competent Authority is hereby conveyed for extension of contract of following 3 (Three) Project Engineers for a further period of one year in lieu of six months after giving break in service with annual increase with effect from the dates mentioned against each:

S. No.	Name	Present Remuneration (In Rs.)	Revised remuneration (8% of fixed pay)	Date of extension of contract and annual increase
1.	Shri Priya Ranjan	Fixed Pay 44,500/-	Fixed Pay 48,060/-	09.05.2024
2.	Shri Biswajit Pattnaik	HRA 11,000/-	HRA 11,000/-	16.05.2024
3.	Shri Bibhu Padarbinda Mohanty	TPT 4,500/- Total 60,000/-	TPT 4,500/- Total 63,560/-	03.06.2024

2. All other terms and conditions of engagement shall remain the same as stipulated in their respective contract.

This issues with the approval of DG, BEE.

  
(V.K. Sharma)  
Manager (HR)

**Distribution:**

All concerned Project Engineers

**Copy to:**

1. EA to DG
2. EA to DDG
3. PA to Secretary
4. F&AO

स्वहित एवं राष्ट्रहित में ऊर्जा बचाएँ Save Energy for Benefit of self and Nation