

KUMAR AMAN SONI

MMD-1/372, Sarvodaya Marg, L.D.A Colony
Lucknow, Uttar Pradesh 226012

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OBJECTIVE

Seeking an opportunity to utilize career experience skills and education to contribute to employer objectives, profitability and success with a company offering potential for challenge and growth.

EXPERIENCE SUMMARY

➤ **Mindsprint Digital (India) Private Limited (Sept-2022 to Currently working)**

Designation: Specialist – Supply Chain Management

Location: Chennai, Tamil Nadu

Project: Olam Global Business Service

Project Description: Managing contract desk to maintain sales and purchase contracts of Crude edible oil with system entry, issuing long form of contract.

Roles and Responsibilities

- Setting up of new Edible Oil contract desk.
- Negotiation of final contractual terms.
- Coordinating with all stakeholders for smooth working of contract desk from pre trade draft to final issuance.

➤ **Bunge India Private Limited (Apr-2021 to Sept-2022)**

Designation: Process Executive

Location: Mohali, Punjab

Project: Trade Contracts – International

Project Description: Managing contract desk to maintain sales and purchase contracts of Crude edible oil with system entry, issuing long form of contract.

Roles and Responsibilities

- Future trades entry and pricing the premium contracts.
- Framing contracts, contracts amendment in the system and physical contracts to be issued.
- Creating new counterparties in system.
- Continuous Process Improvement through Lean ideas.

➤ **COFCO International India Private Limited (Jun-2019 to Apr-2021)**

Designation: Operations Executive

Location: Gurugram, Haryana

Project: Operations & Logistics – Grains & Veg Crude Oil

Project Description: Managing contract desk to maintain sales and purchase of grains with system entry and documentation. Also, managing crude oil execution cycle from port to plant.

Roles and Responsibilities

- Contract entry of sales and purchase trades.
- Creating new counterparties.
- Inward/Outward stock management and monitoring at different Warehouses.
- Monitoring Margin Money deposit as per customer's stock.
- Monitoring and processing accounts payable and receivable as per sales/purchase contract.

- Maintaining dashboard report.
- Follow up with Global MDM team (based out of Geneva and Switzerland) for onboarding new counterparties and documents verification.
- Follow up and supporting Global Treasury team (based out of Portugal) for vendor/customer bank details verification.
- Issuing Delivery Order to customer.
- Working on process improvement with help of IT team and automating few operational processes in Microsoft Dynamics.
- Generating Sales Invoice & E-way bill.
- Managing complete Veg Crude Oil execution cycle, starting from planning to delivery at refinery.

➤ **R1 RCM Global Private Limited (Apr-2018 to Jun-2019)**

Designation: AR Analyst – Billing

Location: Noida, Uttar Pradesh

Project: Flint, Tulsa

Project Description: Handling Medical Claims for US Healthcare Providers including pre & post analysis to get the claim paid in a timely manner. Bills including individual doctors and hospital are sent for review and filing the same with the insurance company for payment as per CMS guidelines. Core working on denied claims to get them paid by resolving the issues.

Roles and Responsibilities

- Medical claim review.
- Follow up with insurance companies for payment.
- Documenting the process updates and guideline received through email/weekly calls.
- Assisting team in their queries.
- Daily and weekly reporting production/Quality/key SLA's.

➤ **e4e Healthcare Business Services Private Limited (Apr-2015 to Feb-2017)**

Designation: Analyst – Billing

Location: Noida, Uttar Pradesh

Project: University Medical Billing (University of Utah)

Project Description: Handling Medical Claims for US Healthcare Providers including pre & post analysis to get the claim paid in a timely manner. Bills including individual doctors and hospital are sent for review and filing the same with the insurance company for payment as per CMS guidelines. Core working on denied claims to get them paid by resolving the issues.

Roles and Responsibilities

- Review claims forms created by the coding team.
- Finding errors in the claims form.
- Working on denied claims to get maximum payment.
- Follow up with insurance companies for payment.
- Internal, team quality audit.
- Supporting team in resolving the claim issues.

CERTIFICATION & TRAINING

- **Trained on HIPPA privacy policy:** Training conducted by e4e Healthcare Business Services Private Limited.
- **Certified Lean Practitioner:** Training conducted by Bunge India Private Limited.

ACADEMIC BACKGROUND

Qualification	University/Board	Year	Grade
Secondary School Examination	CBSE Board	2011	70.30%
Senior Secondary School Examination	Uttar Pradesh Board	2013	71.20%
Bachelor of Commerce	CSJM Kanpur University	2016	51.55%

PERSONAL DETAILS

- Name : Kumar Aman Soni
- Marital Status : Married
- Gender : Male
- Date of Birth : 27-Aug-1994
- Languages Known : Hind & English
- Passport Status : Active
- Permanent Address : MMD-1/372, Sarvodaya Marg, L.D.A. Colony, Lucknow, Uttar Pradesh 226012

DECLARATION

I hereby declare that all the details furnished above are true to the best of my knowledge and belief.

Place: Lucknow

Date: 20-Jan-2023

Thanks & Regards

Kumar Aman Soni