



PRISM/HR/2018/537

August 27, 2018

Mr. Kavindra Singh S/o. Shri.Arvind Kumar Singh Vill.&PO-Rehi, Janeh, Tehsil:Teonther Distt: Rewa (MP) 486220

Dear Mr. Singh,

Sub: Letter of Intent

With reference to your application and subsequent interview you had with us, we are pleased to offer you employment in our organization as Diploma Engineer Trainee - Marketing Technical Services at our cement division on mutually agreed terms and conditions. You will be posted at Katni (MP) and report to Branch Technical Manager.

Please note that your employment is subject to your being medically fit and you would be required to undergo a medical check up arranged by Company. This letter of intent would be treated as withdrawn / cancelled, if you are not found medically fit for employment.

You are requested to join on or before Monday, 3rd September 2018.

This offer is valid for seven days from the date of issue. Please confirm your acceptance by signing and returning to us a copy of this letter. You shall be issued a detailed appointment letter upon your joining and producing all documents as mentioned in the enclosure.

Thanking you,

Yours faithfully,

For PRISM JOHNSON LIMITED

Asst. Vice President - HR Serv. & Talent Acq.

* Bachelor shifting expenses will be given as per norms.

* No Claim for Notice pay reimbursement shall be entertained.

Encl: List of document required for joining.

PRISM JOHNSON LIMITED

(FORMERLY PRISM CEMENT LIMITED) (Cement Division)





Works: Village Mankahari, P.O.-Bathia, Dist. Satna - 485 111 (M.P.) India T: +91-07672-275301 / 302600 Corres. Add.: 'Rajdeep', Rewa Road, Satna - 485 001 (M.P.) India. T: +91-07672-402726 Registered Office: Prism Johnson Limited, 305, Laxmi Niwas Apartments, Ameerpet. Hyderabad - 500 016, India. w:www.prismjohnson.in, www.cement.prismjohnson.in, E:info@prismjohnson.in

CIN: L26942TG1992PLC014033



Kavindra Singh <singh9161kavindra@gmail.com>

Offer Letter- Mr. Kavindra Singh

13 messages

Rajneesh Sharma <Rajneesh.Sharma@shreecement.com>

Wed, May 29, 2024 at 2:17 PM

To: Kavindra Singh <singh9161kavindra@gmail.com>

Cc: Gautam Chatterjee <Gautam.Chatterjee@shreecement.com>, Vijay Kumar 7 <Vijay.kumar7@shreecement.com>, Abhishek Kalra <abhishek.kalra@shreecement.com>, Dharmendra Garg <Dharmendra.Garg@shreecement.com>

Dear Mr. Kavindra Singh

Congratulations and Welcome to Shree Family.

Further to our discussion, we are delighted to offer you the employment in our organization as Assistant Manager (TSO- Dehradun, UK) on mutually agreed terms and conditions.

It is expected that this Offer Letter has been accepted by you with a specific understanding that you are committed to joining our organization positively, as we both i.e. You and the company have spent considerable time, resources, and efforts to reach a mutual understanding to fill the present vacancy.

The list of documents which you are requested to bring along for completing your joining process is enclosed as Annex A.

A formal appointment letter will be issued to you on joining. For the joining location and further On-boarding process, you may contact Mr. Rajneesh Sharma (Mobile No: 9999298654) who will facilitate your joining in SCL. Kindly share your expected date of joining.

You must undergo a medical examination and submit the reports and Medical Annex (encl. within) before submitting resignation in the current organization. You can connect with Mr. Rajneesh Sharma for any Medical related query and support and then share your Medical documents within 3 days after issuance of LOI to Mr. Rajneesh Sharma.

Your personal and professional credentials verification will/ can be conducted pre/ post-employment or any stage of employment. Also, your decision about your appointment will be based on the feedback received.

We wish you a happy, trustworthy, and rewarding career and looking forward to your joining Shree Family.

Thanking you,

Yours faithfully,

FOR SHREE CEMENT LTD.

ANKUR SINGH

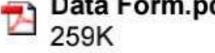
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7 attachments



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Data Form.pdf

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