

Employment Offer Letter

Malkit Singh
India

Ref # PES/081/2024
Date: 21/05/2024

Dear Mr.Malkit ,

With regards to the interview, we are pleased to offer you the employment position of Shift Supervisor/ Setter at Precimetal Engineering Services, Musaffah, Abu Dhabi . You will be reporting directly to the General Manager at our Machine shop Facility. We believe your skills and experience are an excellent match for our company.

In this role, you will be required to manage and maintain all production related activities as required Company Management. The detailed job description shall be issued later. You are entitled to have following benefits during your employment period

1	Salary and Benefits	
	Basic Salary	AED 3000
	Housing Allowance	AED 1000
	Transport Allowance	AED 500
	Food Allowance	AED 500
	Total Monthly Salary	AED 5000
2	Leave Ticket	Ticket Fare of AED 1200 shall be paid after completion of 1 year to your home destination.
3	Annual Leave	30 days paid leave shall be provided after completion of each one year of service
4	Health Insurance	Company will provide.



5	Transportation	Available from Musaffah area.
6	Accommodation	N/A
7	Working Hours	Monday to Saturday 7.00 am - 4.00 pm including one-hour lunch and coffee breaks will be the normal working hours. Employees needs to work in day and night shifts based on the requirements. However, if there is requirement for additional work, extra working hours shall be considered as overtime .
8	Probation Period	6 months from the date of commencement of employment. Salary increment of AED 500 shall be added to your allowance after successful completion.
9	Notice Period	As per the UAE labor law
10	End of service	As per the UAE labour law.
11	Contract Period	2 years

We are excited to have you join our team! If you have any questions, please feel free to reach out at any time.

Sincerely,

Mathew Joseph
General Manager
Precimetal Engineering Services.

Please confirm your acceptance of this offer by signing and returning this letter by 2 days after the receipt.

Signature:  _____

Printed Name: MALKIT SINGH

